

Academic Senate  
May 5, 2010  
Unapproved Minutes

Academic Senate President Scott Rippy called the meeting to order at 3:10 pm.

**Members Present:** Debi Bogh, TL Brink, Robert Brown, Tom Bryant, Ken Bryson, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Jessica McCambly, Meridyth McLaren, Bob O'Toole, Scott Rippy, Gary Williams, Sherri Wilson

**Members Absent:** Daniel Bahner, Damaris Matthews, Snezana Petrovic

**Guests Present:** Gloria Harrison, Kim McCormick, Tor Jorgensen

**I. Reports**

**A. Administrative Reports**

President Gloria Harrison reported.

1. Only a few weeks of school left. Reminder about end of year events – Honors, Graduate Breakfast, Graduation. Please be sure to return graduate regalia as soon as possible. Working on putting together a balanced budget. Looking at areas to make further cuts. First inservice – August 13<sup>th</sup>. Should have a report at that time about budget and fall offerings. Transition year in how we do the budget. We will have complete control over allocation from budget. Will be abolishing some positions. Moving others off categorical and moving to general fund. Should be able to notify any transferring employees next week. Will not be moving any instructional faculty between campuses.
2. We must take a serious look at our purpose and whom we serve. Would like to be all encompassing, but the budget will not allow this at this point.
3. A tremendous amount of work has been done on accreditation recommendations.
4. Request to make the feedback process more formal, using the feedback model used by state agencies – tracking feedback, explanation of why things were included or added. Looking at doing more of this for next year.
5. Request to be included in discussions that impact faculty and programs. Being notified after the fact is not an ideal way to find out about changes.
6. The library will be moved over the summer into the new building. Old Library will not be used at all in the Fall Semester. Will be torn down in the fall. How will it be taken down? Perhaps use it as a disaster drill – a lot of people would be willing to participate.

Is there a form that can be filled out to request items from the library – to make it a more orderly and fair process? Items can not be purchased. They have to be surplussed by the board. Can replace items on campus.

Do we have any information about the reorganization, placement of Deans?  
No. Should be able to release information next week.

B. Treasurer's Report

The balance stands at \$4846.28. Added dues from faculty and district. We are off due to an uncashed check for a 4.0 from last year. Do we have a time limit on waiting? No, something to discuss next year.

C. CTA Report

Elections were held for officers. Next year will be a vote on contract. Picnic was fun.

D. Classified - none

E. Students - none

II. **Approval of minutes**

A. April 7, 2010

**Motion:** To approve the minutes from April 7, 2010 (Jones, Langenfeld, MSC)

B. April 21, 2010

**Motion:** To approve with corrections (Holbrook, Brink, MSC)

*Discussion:* Include members absent

III. **Academic Senate President's Report**

Teachers influence lives – acknowledged the truly great things that teachers do in the classroom. Our best accomplishment for the year.

Other accomplishments – EMP, Planning and Program Review – has gone through changes and is in a cycle of improvement. District Strategic Plan and Resource Allocation model. Thanks to all who have participated in these processes. Have adjusted our committee structure – tried to give a more complete picture of all the committees that need faculty participation. Changes are still possible – these are made by people and can be changed by people.

Next year there are going to be more cuts. Next year is going to be a very difficult budget year. There will be shuffling to help but it won't cover all of it. As a senate we need to start out the year with a discussion about courses and programs that need to stay and what can go. Need to base this on what is best for the college and

our students. Have this on the agenda for the first meeting of Fall 2010. Admin has the last say, but we need to give our informed input. Any ideas or comments send to Scott.

#### IV. Old Business

##### A. Peer evaluation assignment process

Why would the senate refuse a request? Include words Academic Senate to peer assignment. We are clarifying our process – the main process is stated in our contract. Should we limit the deciding body to the Exec? The contract just says the Academic Senate shall appoint. It doesn't say how specifically. Didn't want the President to have sole responsibility. Maybe need to remove the "at least 2 other faculty" in #2

#5 is vague – deciding whether a reason is valid will require value judgments. This could become very tricky and potential for accusations of favoritism. Strike second sentence. Add per evaluation period to only one such request.

Request a similar process be drafted for the part time faculty evaluation process. Can't have a process that in any way contradicts what is in the contract. We could make recommendations, but has to be carried out by faculty chairs. Would it have any power?

No mention of Professional Experts in evaluation process.

There is no process for choosing peer evaluators for part time faculty. Perhaps we need to focus on bigger issues for next year, rather than agendaize smaller issues. This is done by the exec committee.

#### V. New Business

##### A. Professor Emeritus status

Mario Perez, Catherine Pace-Pequeno, Francis White

**Motion:** to amend our agenda to include Action/information in right column (Jones, Hoyt, MSC)

**Motion:** Move approval to confere Professor Emeritus status to Catherine Pace-Pequeno, Mario Perez and Francis White (Holbrook, Jones, MSC)

*Discussion:* How, what are we going to do?

**Motion:** To make a donation to the Foundation in their names (Brink, Holbrook, MSF,

*Discussion:* Perhaps make a donation to the Foundation. Ensure that your great contribution to the college will continue after you retire.

**Motion:** To give a letter and a certificate to all Professor Emeritus (Bogh, Brown, MSC)

*Discussion:* Jessica will make up a certificate

**Motion:** For this year, to float and frame certificates for a cost not to exceed \$50 (Jones, Brown, MSC 1 nay, 2 abstentions)

*Discussion:* isn't our money for students? We have used it for these purposes before. If the money is only for students then we need to know this.

B. Rank Advancements

Congratulations to all those faculty who have moved from assistant to associate professor. Do we really have these distinctions? It is identified in the Faculty Handbook.

C. 4.0 Scholarship allocation

Currently have 4 possible 4.0

**Motion:** To grant \$100 per 4.0 for this year (Hendrickson, Brink, MSC, 1 nay, 1 abstention)

*Discussion:* Does that include the fall as well as spring? Yes.

D. Post-commencement gathering

Request for a small donation for a member of the band.

E. Future Senate Business

Retreat will be Thursday, August 12<sup>th</sup>

Whom shall we serve?

Issues with students – work ethic, entitlement, only here for healthcare – could use some professional development.

Student Interests committee needs to address commencement speaker – will be handled by student senate

Thanks to the Exec – it is appreciated

**VI. Announcements**

Art exhibit – student show

From 12-5 pm May 7<sup>th</sup> – student live art show and Print Jam - on the spot silk screening

Some Girls – funny show May 7<sup>th</sup> & 8<sup>th</sup> , directed by a student

May 11<sup>th</sup> – in quad at 12:00 – Intercampus Installation – Theme Walls

Changes in exec – Jessica is Historian, Denise Hoyt, VP, still need a President Elect.

Need to continue to work on the committee choosing process -

**VII. Statements from the Public**

Concerns about evaluation cycles – Planning and Program Review doing a self review – what about getting input from those that went through the process? Surveys were sent out to those who participated in P&PR this year. Departments who did an annual plan did not have this feedback opportunity.

District strategic plan is poorly written. There is going to be summer magic. Faculty should be the ones determining whom we serve. Not the admin – they can determine classes.

We have a Dean who is on probation but has not yet been evaluated.

Communication between admin and departments/faculty is still dismal.

**VIII. Adjournment**

Meeting was adjourned at 4:59 pm.

Respectfully submitted,

Meridyth S. McLaren, Secretary